


Membership Documents



APPLICATION, CODE OF ETHICS, CONSTITUTION AND BY-LAWS

**MONTICELLO N.Y.
KENNEL CLUB, INC.**

CONSTITUTION

NAME AND OBJECTIVES

SECTION 1. The name of the club shall be the MONTICELLO N.Y. KENNEL CLUB, INC. (hereinafter referred to as the Club).

SECTION 2. The objectives of the Club shall be:

- a. To further the advancement and protect the interests of all breeds of purebred dogs.
- b. To encourage sportsmanlike competition at dog shows obedience, tracking, field trials and other performance events.
- c. To conduct sanctioned matches, point shows, Canine Good Citizen tests, obedience, tracking and field trials, and other performance events under the rules and regulations of the American Kennel Club (hereinafter referred to as the AKC).
- d. To disseminate knowledge of purebred dogs.
- e. To educate the Public in responsible ownership, proper care and training of dogs.

SECTION 3. The Club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual.

SECTION 4. The members of the Club shall adopt, and may from time to time, revise such by-laws as may be required to carry out these objectives.

BY LAWS

ARTICLE I. MEMBERSHIP

SECTION 1. ELIGIBILITY:

There shall be four types of membership.

- a. Regular members: Open to all persons 18 years of age and older who are in good standing with the AKC and who subscribe to the purposes of this club. Enjoys all club privileges including the right to vote and hold office..
- b. Junior members: Open to persons 10-17 years of age who shall not pay dues, but shall enjoy all club privileges except the right to vote or hold office. May automatically convert to Regular membership upon reaching their 18th birthday.
- c. Lifetime Members: current or past individuals who have been members for a long period of time, who in recognition of their longstanding contributions, are presented as such by the Board of Directors, and shall be voted as such by a majority vote of the membership present at a meeting. Lifetime members shall not pay annual dues but are eligible to vote.
- d. Honorary Members: Members and Non-members who, in recognition of their services rendered to the club, are designated as such by a majority vote of the membership present at a meeting. Honorary members shall not pay annual dues, or be eligible to hold office or vote.

While membership is unrestricted as to residence, the Club's primary purpose is to be representative of the breeders and exhibitors in it's immediate area.

SECTION 2. DUES: Membership dues shall be in an amount as determined by the Board, payable each year on or before the first day of May of each year. No member may vote whose dues are not paid for the current year. During the month of April, the Treasurer shall send to each member a statement of his dues for the ensuing year.

SECTION 3. ELECTION TO MEMBERSHIP: Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by this constitution, by-laws and the rules of the AKC. Accompanying the application, the prospective member shall submit a non-refundable application fee as determined by the Board.

All applications are to be filed with the Recording Secretary. Each application is to be submitted to the Board of Directors for consideration at the first Board meeting following its receipt. The Board will make its recommendation at the following general membership meeting. Voting will take place at the following monthly meeting. Affirmative votes of 3/4 of the members present and voting at that meeting shall be required to elect the applicant. When an application is to be voted on by the membership, the applicant shall absent himself or herself from the meeting.

Written notice of the applications to be voted on shall be included in the meeting notices sent to all members. New members will be notified by mail of their acceptance immediately after the meeting. New members will serve a probationary period of 12 months during which time they will be required to attend at least four regular meetings and serve on one committee. During this time they may not hold office, but will enjoy all other benefits of regular membership. If the above requirements are met, new members will be designated regular members at the end of the 12-month period.

SECTION 4. TERMINATION OF MEMBERSHIP: Memberships may be terminated:

- a. By resignation: Any member in good standing may resign from the Club upon written notice to the Corresponding Secretary but no member may resign when in debt to the Club.
- b. By lapsing: A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 90 days after the first of May. The Board may grant an additional 90 days to such delinquent members in meritorious cases. In no case may a person be allowed to vote at any Club meeting whose dues are unpaid as of the date of that meeting.
- c. By expulsion: A membership may be terminated by expulsion as provided in Article VI of these by-laws.

ARTICLE II. MEETINGS AND VOTING

SECTION 1. CLUB MEETINGS: Meetings of the Club shall be held within the County of Sullivan on the first Monday of each month.

The time and place are to be designated by the Board of Directors. Written notice of each meeting shall be mailed at least five days prior to the date of the meeting. 10% of the membership in good standing shall constitute a quorum. When regular meeting dates fall on observed holidays the President shall designate the meeting date.

SECTION 2. SPECIAL CLUB MEETINGS: Special Club meetings may be called by the President or by a majority of the members of the Board or by the Corresponding Secretary upon receipt of a petition signed by five members of the Club in good standing. Special meetings shall be held within the County of Sullivan at such place, date and hour designated by the person(s) authorized to call such a meeting. The notice shall state the purpose of the meeting. No other Club business may be transacted thereat. 10% of the members in good standing shall constitute a quorum at such a meeting.

SECTION 3. BOARD MEETINGS: Meetings of the Board of Directors shall be held within the County of Sullivan each month, the hour, day and place to be designated by the Board. A majority of the Board shall constitute a quorum.

SECTION 4. SPECIAL BOARD MEETINGS: Special meetings of the Board may be called by the President or shall be called by the Corresponding Secretary upon receipt of a written request signed by at least three members of the Board. Such special meetings shall be held within the County of Sullivan, the date, place and hour to be designated by the person authorized to call such a meeting. Written notice of such a meeting shall be mailed by the Corresponding Secretary at least five days and not more than 10 days prior to that of the meeting. A majority of the Board shall constitute a quorum.

SECTION 5. VOTING: Each member in good standing whose dues are paid for the current year shall be entitled to one vote at any meeting of the Club. Proxy voting will not be allowed at any Club meeting or election.

ARTICLE III. DIRECTORS AND OFFICERS

SECTION 1. BOARD OF DIRECTORS: The Board shall be comprised of the President, Vice-President, Recording Secretary, Corresponding Secretary, and Treasurer, to be elected at the annual meeting for one-year terms. Six additional directors shall be elected for one-year terms. General management of the Club shall be entrusted to the Board of Directors.

SECTION 2. OFFICERS: The Club's officers (President, Vice-President, Recording Secretary, Corresponding Secretary, and Treasurer) shall serve in their respective capacities in regard to the Club, its meetings, and the Board.

- a. The President shall preside at all meetings of the Club and of the Board and shall have the duties and powers normally appurtenant to the office of President in addition to those specified in these by-laws. The President shall appoint and discharge all regular and special committees, subject to the approval of the Board of Directors. The President shall be a non-voting member of all such committees.

- b. The Vice-President shall have the duties and exercise the powers of the President in cases of the President's death, absence or incapacity.
- c. The Recording Secretary shall keep a record of all meetings of the Club and the Board of Directors, and all matters of which a record shall be ordered by the Club. The Recording Secretary shall notify new members of their election to membership, notify officers and directors of their election to office, keep a roll of the members of the Club with their addresses, and carry out such other duties as are prescribed in these by-laws.
- d. The Corresponding Secretary shall have charge of the correspondence, and carry out such other duties as are prescribed in these by-laws.
- e. The Treasurer shall collect and receive all monies due or belonging to the Club. The Treasurer shall deposit same in a bank designated by the Board, in the name of the Club. The Treasurers books shall at all times be open to inspection by the Board. The Treasurer shall report at every Board and every general meeting on the condition of the Club's finances and every item of receipt or payment not before reported. At the annual meeting, the Treasurer shall render an account of all monies received and expended during the previous fiscal year. The Treasurer shall be bonded in such an amount, as the Board of Directors shall determine. The Treasurer's books shall be audited by a committee selected by the Board on an annual basis between February 15 and March 15.

SECTION 3. VACANCIES: Any vacancy occurring on the Board or among the officers during the year shall be filled until the next annual meeting by a majority vote of all the members of the Board at its first regular meeting following the creation of such vacancy, or at a Special Board Meeting called for that purpose. A vacancy in the Office of the President shall be filled automatically by the Vice-President and the resulting vacancy in the office of the Vice President shall be filled by the Board.

ARTICLE IV. THE CLUB YEAR, ANNUAL MEETING, ELECTIONS

SECTION 1. CLUB YEAR: The Club's fiscal year shall begin on the first day of April and end the 31st day of March. The Club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting.

SECTION 2. ANNUAL MEETINGS: The annual meeting shall be held during April. During the annual meeting Officers and Directors for the ensuing year shall be elected by secret ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of these elections and each retiring officer shall turn over to his successor in office all properties and records relating to that office by the next regularly scheduled meeting after the elections.

SECTION 3. ELECTIONS: For election purposes, eligibility for nomination shall be determined on the basis of a calendar year. The nominated candidate receiving the greatest number of votes for each position shall be declared elected. The two nominated candidates for other positions of the Board who received the greatest number of votes shall be declared elected.

SECTION 4. NOMINATIONS: No person may be a candidate in the Club's election who has not been nominated. During the month of December, the Board will select a Nominating Committee consisting of three members and two alternates, not more than one of whom may be a member of the Board. The Corresponding Secretary shall immediately notify the committee and alternates of their selection. The Board shall name a Chairperson from the Committee and it shall be the Chair's duty to call a committee meeting, which shall be held on or before February first.

- a. The Committee shall nominate one candidate for each office and each of the six board vacancies. Having secured the verbal consent of each nominee, the committee shall report his or her nominations to the Corresponding Secretary in writing. The immediate past President shall be an ex-officio member of the Board acting in an advisory capacity only.
- b. Upon receipt of the Nominating Committee's report, the Corresponding Secretary shall notify each member on writing of the candidates so nominated. Such notice shall be given prior to February 15.
- c. Additional nominations may be made at the March meeting by any member in attendance, provided that the person so nominated does not decline. If the proposed candidate is not in attendance at this meeting, his nominator shall present to the Corresponding Secretary a written statement from the proposed candidate signifying his willingness to serve. No person can be a candidate for more than one position.
- d. Nominations cannot be made at the annual meeting, nor in any manner other than as provided for in this Section. If no additional nominations have been made at the March meeting, the Nominating Committee's slate shall be declared elected at the time of the Annual Meeting and no balloting shall be required.

e. All those nominated for office must have attended 50% of the Club meetings in the last calendar year.

ARTICLE V. COMMITTEES

SECTION 1. The Board may annually appoint standing committees to advance the work of the Club in such matters as licensed shows, sanctioned matches, obedience, field and tracking trials, annual prizes, membership, publicity, education, public relations and other fields which may well be served by the committees. Such committees are subject to the final authority of the Board. Special committees may be appointed by the Board as needed.

SECTION 2. Any committee appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee. The Board may appoint successors to those persons whose services have been terminated.

ARTICLE VI. DISCIPLINE

SECTION 1. AKC SUSPENSION: Any member who is suspended from the privileges of the AKC automatically becomes suspended from the privileges of this Club for a like period.

SECTION 2. CHARGES: Any member may prefer charges against another member of alleged misconduct prejudicial to the best interests of the Club. Written charges with specifications must be filed in duplicate with the Corresponding Secretary together with a deposit of \$100.00 which shall be forfeited if such charges are not sustained by the Board hearing. The Corresponding Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board meeting. The Board shall first consider whether the actions alleged in the charges, if prove, might constitute conduct prejudicial to the best interests of the Club. If the Board considers that the charges do not, it may refuse to entertain jurisdiction and charges will be dropped. When the Board determines to entertain jurisdiction it shall fix a date for a Board hearing at least three, but not more than six weeks thereafter. The Corresponding Secretary shall promptly send one copy of the charges to the accused member, with a notice of the hearing and instruction that the accused may appear personally in his own defense, may bring witnesses, and that both defendant and complainant may have counsel. Such notice will be sent via registered mail.

SECTION 3. BOARD HEARING AND EXPULSION: Should the charges be sustained, after hearing all evidence and testimony presented by defendant and complainant, the Board may, by majority vote of those present, suspend the defendant from all privileges of the Club for not more than six months from the date of the hearing or, if the charges so warrant, vote for expulsion. Immediately after the Board has reached a decision its findings shall be put into written form and filed with the Recording Secretary. The Corresponding Secretary in turn shall notify each of the parties of the Board's decision and penalty, if any.

ARTICLE VII. AMENDMENTS

SECTION 1. Amendments to the constitution and by-laws may be proposed by the Board of Directors or by written petition addressed to the Corresponding Secretary, signed by 20% of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the membership, with recommendations of the Board, by the Corresponding Secretary. A vote shall be taken within three months of the date the petition was received.

SECTION 2. The constitution and by-laws may be amended by a 2/3 vote of the members present and voting at any regular or special meeting called for that purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least 2 weeks prior to the date of the meeting.

ARTICLE VIII. DISSOLUTION

SECTION 1. The Club may be dissolved at any time by the written consent of not less than 2/3 of the members. In the event of the dissolution of the Club, other than for purposes of reorganization, whether voluntary or involuntary, or by operation of the law, none of the property of the Club, proceeds thereof, not any assets of the Club shall be distributed to any Club members. After payment of the debts of the Club, such assets and property shall be given to a charitable organization for the benefit of dogs, selected by the Board.

ARTICLE IX. ORDER OF BUSINESS

SECTION 1. At meetings of the Club, the order of business, so far as the character and nature of the meeting may permit, shall be:

ROLL CALL
MINUTES OF THE LAST MEETING
CORRESPONDENCE
REPORT OF THE TREASURER
REPORT OF COMMITTEES
ELECTION OF OFFICERS & BOARD (ANNUAL MEETING)
ELECTION OF NEW MEMBERS
UNFINISHED BUSINESS
NEW BUSINESS
ADJOURNMENT

SECTION 2. At meetings of the Board, the order of business, unless otherwise directed by a majority of the Board present, shall be:

MINUTES OF THE LAST MEETING
CORRESPONDENCE
REPORT OF THE TREASURER
UNFINISHED BUSINESS
NEW BUSINESS
ADJOURNMENT

Rev 05/2002

